



MUSLIM CHILDREN'S GARDEN

225 Tilton Ave, San Mateo, CA 94401

650-572-0222

# Enrollment Application 2017/2018

Child's Name: \_\_\_\_\_  
*First Middle Last*

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Please Circle: [Boy] or [Girl]

Home Address: \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

**START DATE:** \_\_\_\_\_

PLEASE CIRCLE CHOICE OF PROGRAM

Red group Program (4-5) or Blue group Program (3-4) or yellow group program (2-3)

Indicate Schedule If Part-Time \_\_\_\_\_

Core day program: Monday through Friday from 8:30am -2:00pm

Full-Time Program: Monday through Friday from: 8:30am-3:30pm

Mother's Name: _____	Father's Name: _____
Employer Name: _____	Employer Name: _____
Business Address: _____	Business Address: _____
Cell Phone: _____	Cell Phone: _____
Work Phone: _____	Work Phone: _____
E-mail: _____	E-mail: _____
Drivers License: _____	Drivers License: _____
Does Mother live with the child? [ ] Yes [ ] N	Does Father live with the child? [ ] Yes [ ] No

## Other Members of the family

Brothers	Ages	Sisters	Ages
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\*All enrollment applications are subject to approval and space is not guaranteed until a **\$75.00** registration fee has been paid, and Financial application has been signed and paid.

Parent Signature \_\_\_\_\_

Date: \_\_\_\_\_

<b>FOR OFFICE USE</b>	Start Date: _____	group: _____
Registration Fee \$ _____	CK# _____	CK Date: _____ Posted: _____



# Muslim Children's Garden

225 Tilton Ave. San Mateo, CA 94401

Phone # (650) 572-0222

## Preschool Financial Agreement 2017-2018

TO be completed for each family and submitted at the time registration

Parent's Name:

-----  
Last
First

Street Address:

-----

Phone:

-----  
Home
Father's Work  
 Mother's Work

Students Name & Grades:

-----

Grades	Tuition	Number of Students	Monthly Installment Calculation
PK-Full 5 Days- (8:30-3:30)	\$750.00		
PK-Full 3 Days- (8:30-3:30)	\$550.00		
PK-Half Day- 5 days (8:30-12:00)	\$500.00		
PK-Half Day- 3 days (8:30-12:00)	\$400.00		
PK-Core Day - 5 days (8:30-2:00)	\$650.00		
PK-Core Day- 3 days (8:30-2:00)	\$450.00		
Kindergarten (8:30 - 2:00)	\$750.00		
		Subtotal	\$
	Second child only Discount	(Less 10 %)	
Child with diapers	\$30.00 extra		
		Total	\$

## Terms And conditions of Agreement:

1. Full payments of fees are required for the acceptance of students. In addition to the tuition above, the following apply:

- Application fee of \$75.00(non-refundable due on February 27<sup>th</sup>, 2017) for all new and continuing students
- Materials fee of \$200.00 (August 1<sup>st</sup> ,2017) (non-refundable)
- Fundraising \$150.00 per child (Jan 15, 2018) (non-refundable)
- Annual tuition post-dated checks for the entire year's tuition. Tuition checks are to be dated as follows:
  - August. 1, Sept. 1, Oct. 1, Nov. 1, Dec. 1, Jan. 1, Feb. 1, Mar. 1, Apr. 1, May. 1.
- Submit two volunteer Deposit Checks in the amount of \$50.00 each, dated Jan 1, 2018 and June 1, 2018 (refunded if 20 hours of volunteer work for the school are certified and submitted)
- Snack check is required for the amount of \$200.00 (\$20x10)(August 1<sup>st</sup>, 2017)
- Other incidental fees during the school year for special in-class or field trips, as required.

2. The full yearly tuition is due at registration time. Monthly payments are allowed only as a convenience to parents and to facilitate payments. Therefore, tuition is due in full regardless of whether school is in session for the whole month or not. Abuse of this system and failure to maintain timely payments will result in dismissal of students from Muslim Children's Garden. **30-day advance written notice is required for any withdrawals. No refunds will be issued after Feb.1 2018.**

3. A \$35 fee will be charged for returned checks after which payments will be required by certified check or money order.

4. MCG reserves the right to dismiss any student for whom we determine we can't meet his/her individual needs.

5. MCG reserves the right to refuse services if the terms and conditions of this Agreement are disputed or violated.

6. MCG reserves the right to make changes in the fees and programs offered without prior notice.

**7. If your child is picked up late after the conclusion of the program in which he/she is enrolled, there is a charge of \$5 for the first 15 minutes, then \$5 for each subsequent five minutes.**

We, the undersigned, have read and understood the above conditions and agree to abide by them.

Father's Signature: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

